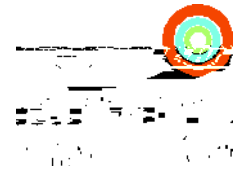


## **MC Emergency Procedures -Appendix 4b Summary for Exhibitors (HSE-PR-30)**

### **1. Security (Suspicious Items)**

**It is of the utmost importance** that each exhibitor nominates enough staff to ensure the observance of the instructions below.



### **MC Emergency Procedures -Appendix 4b Summary for Exhibitors (HSE-PR-30)**

- (1) In the first instance, stay calm, inform everyone in the immediate area of the situation. Reassure visitors who may be in the vicinity that the venue will deal with the situation.
- (2) Break the glass on the nearest fire alarm point. These are located at each vehicle door and other fire exits.
- (3) Venue staff will come and investigate the area as part of their procedures; it would be appreciated if you can inform them any helpful information at the point.
- (4) Helped if you can provide any helpful information that the venue staff can use to assist them in their investigation.